



TERMS OF REFERENCE

FROM THE COMMITTEE OF

CURRICULUM AND QUALITY

OF Dō UNIVERSITY

Aim

The Committee's purpose is to oversee the quality of education and student outcomes at Dō University. In addition, the Committee is responsible for overseeing curriculum development to ensure it meets local and stakeholder needs.

The Committee will review all provisions submitted by Dō University, including:

- Educational programs for young people
- Learnings
- Adult learning programs
- Students with high needs
- Behaviors and attitudes
- Personal development
- Higher education
- International

Affiliation

The Curriculum and Quality Committee will be composed of up to seven external governors, the executive director, staff, and student governors.

Dō University may appoint up to three co-opted members to meet the skill needs of the Committee.

Meetings, quorum and attendance

The Curriculum and Quality Committee will meet at least once a quarter. Additional special meetings may be convened as needed, with the president's approval.

The Committee's quorum is six members. A quorum is required for a quorum to exist, with at least three external Governors.

The Executive Director will be present to report at Committee meetings. He or she will not be a member of the Committee and will not have voting rights. The Committee will play a key role in holding the Executive Director accountable for quality and curriculum.

The directors of Dōa University will attend the Committee meetings.

The Committee will have the authority to invite to meetings anyone it deems appropriate and necessary. This will normally include relevant senior management. They will not be members of the Committee and will not have voting rights.

Date	of GB Meeting on March 20, 2025
Review date:	July 2025

The Secretary of Dō University will act as Secretary of the Committee, assisted by the Governance Officer.

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The Committee's annual calendar of activities is attached in Appendix 1. The calendar is intended to be flexible to meet the needs of the company.

Chairman of the Committee

The Committee's chairperson will be appointed by Dō University and will be an independent member of the committee. Co-opted members may not serve as chairperson.

The Committee Chair will have the skills and experience necessary to understand the reports submitted and hold the Leadership Team accountable.

Terms of reference

- a) Establish, recommend to the Board of Directors and monitor progress against key performance indicators relevant to all types of services offered by the University Group.
- b) Ensure that the curriculum contributes significantly to local skills needs.
- c) Monitor the progress and performance of student groups to eliminate achievement gaps. Review student support activities.
- d) Review and monitor the results of internal and external quality assurance inspections, student satisfaction surveys, employer surveys, complaint reports, and progression and destination reports.
- e) Monitor the quality framework, associated quality processes and outcomes related to the quality of teaching, learning and assessment.
- f) Monitor how the University Group addresses local and regional capacities and the social needs of the community through its curricular offerings and social action.

- g) Review the Dō University Accountability Agreement and make recommendations to the Corporation as appropriate. Monitor progress toward the Agreement's objectives.
- h) Oversee collaboration and engagement with stakeholders to ensure that the range and content of the University Group's offering is aligned with local, regional and national priorities.
- i) Review the impact of continuing professional development on the quality of education and student outcomes.

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j) Supervise the College's self-assessment.

processes, recommend the results of the self-assessment to Dō University for approval and follow up on the action plans that arise from them.

k) Keep under review the main criteria of the Education Inspection Framework, the Office for Students and Level 4 and consider the reports on their implications for any action that may be necessary on the part of the University Group.

l) Supervise and monitor the effectiveness of the University Group's protection and welfare mechanisms.

m) Any other matter that Dō University may occasionally submit to the Committee.

n) Review the functioning and effectiveness of the Committee biennially, together with the Terms of Reference and the Annual Plan, and make recommendations for changes to Dō University.

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